



# Getting Up to Speed with Governance

**2 June / 19 July / 2 November 2010, 9:30 am – 5:00 pm**  
**Crowne Plaza Mutiara Hotel, Kuala Lumpur**

*(Registration and Breakfast at 8:30 am)*

**PART I**

Bursa Malaysia Berhad (Bursa Malaysia) launched the Corporate Governance Guide – Towards Boardroom Excellence in 2009 to raise the level of effective corporate governance in Malaysia. The Guide was designed to help directors understand their role and fiduciary duties to the company and its stakeholders. The Guide is largely based on the Principles and Best Practices of the 2007 Malaysian Code on Corporate Governance with reference to the Listing Requirements of Bursa Malaysia and other authoritative guidance related to corporate governance. IIA Malaysia is organising a training programme as a support to the directors to further appreciate the Guide.

## COURSE OUTLINE

### GOVERNANCE

#### Getting Serious About Board-level Scrutiny

- Principal and Responsibilities of the Board
- Board Structure
- Independent Directors
- Board Committees
- Tone at the Top – Walking the Talk

#### Audit Committee:

#### Purpose, Process, Professionalism

- Establishing an Audit Committee
  - Composition
  - Independence
  - Qualification of Members
  - Terms of Reference
- The Audit Committee's "Top 10" Areas of Focus
- Relationship with Board and Management
- Internal Audit Insight
  - Empowerment and Expectation
  - 10 Points Oversight Checklist
  - Quality of Internal Audit Performance

#### Case Studies

### METHODOLOGY

Presentations, case studies and group discussions.

## Trainer's Profile

### LEE MIN ON CMIIA, CA(M), CPA(A)

is a partner of KPMG Malaysia and an Executive Director with the Internal Audit, Risk and Compliance Services practice of KPMG Business Advisory Sdn Bhd. He recently co-authored the *Corporate Governance Guide – Towards Boardroom Excellence*, a publication of Bursa Malaysia and has since conducted corporate governance seminars and workshops attended by Directors of public listed companies and chief executive officers, amongst others.

### WALTER SANDOSAM BSc (Hons)(UK), CIA, CFSA, CFE, CFIIA

is a member of the Academic Relations Committee (ARC) of Global IIA. He is the Immediate Past President of IIA Malaysia. Walter is also a certified Quality Assurance Reviewer, which recognises him as competent globally to conduct quality assurance reviews of internal audit functions. He serves on the Operation Review Panel of the Malaysian Anti-Corruption Commission (MACC).

### WEE HOCK KEE CFIIA, CA(M), FCCA(UK)

is a Past President of IIA Malaysia, the former President of the ACIIA (2006 - 2007) and a Board Member of IIA Inc US (2005 - 2007). He is the Chairman of 2011 International IA Conference in Kuala Lumpur. Wee is also qualified Quality Assurance Review Assessor of the IIA, USA and has led a number of QAR assignments for IIA Malaysia.

## Administrative Details

- Fee structure** : **RM650** (Member)                      **RM950** (Non-Member)
- Closing date** : 2 week prior to the opted dates.
- Fee** : The fee covers workshop material, lunch & refreshment, Certificate of Attendance and complimentary copy of the **International Professional Practices Framework (IPPF)** and **Corporate Governance Guide – Towards Boardroom Excellence**.
- Payments** : All cheques / bank drafts are to be made to **The Institute of Internal Auditors Malaysia** before the date of the workshop. A letter of undertaking by the company is required if the payment is not ready before the actual day of the workshop.
- Cancellation** : A cancellation fee of 50% will be charged to participants who have registered and do not turn up or cancel their registration four (4) working days prior to the workshop. Substitutes are allowed, but the organiser would appreciate prior notification.
- Reservation** : The organiser reserves the right to make changes to the venue, date, trainer, including cancellation of the workshop if warranted by circumstances beyond its control.
- Enquiries** : Wai Yoong / Michelle      Tel: (03) 9282 1148      E-mail: [ijdm@po.jaring.my](mailto:ijdm@po.jaring.my)

## Registration Form

	Name	Contact No.	Designation	Member's No.	Code
1					
2					
3					
4					
5					

### Getting Up to Speed with Governance: Directors' Training (PART I)

Please choose your preferred date:

	Date	Code	Speaker
<input type="checkbox"/>	2 June 2010	KL70	Lee Min On
<input type="checkbox"/>	19 July 2010	KL72	Walter Sandosam
<input type="checkbox"/>	2 November 2010	KL75	Wee Hock Kee

Company / Corporate Member's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_


Designation: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Payment

Enclosed is cheque no. \_\_\_\_\_ for the sum of RM \_\_\_\_\_ made payable to **The Institute of Internal Auditors Malaysia**.

Enclosed is a letter of undertaking for payment of RM \_\_\_\_\_ for the above workshop.

All registrations must be accompanied with payment. Upon receipt of your registration, you are deemed to have read and understood the workshop registration procedures and accepted the terms contained therein.

 To ensure yourself a place, please call, fax or mail the completed Registration Form together with the correct payment to the following address:

160-3-3 Kompleks Maluri, Jalan Jejaka, Taman Maluri,  
55100 Kuala Lumpur.  
Tel: (603) 9282 1148      Fax: (603) 9282 1241  
E-mail: [ijdm@po.jaring.my](mailto:ijdm@po.jaring.my)      Website: [www.iiam.com.my](http://www.iiam.com.my)



**The Institute of Internal Auditors Malaysia**